

**Big River Ambulance District  
Regular Meeting Minutes  
June 23, 2009**

The meeting was called to order by Chairman Kemp at 7:00 p.m.

**Roll Call**

All Board Members present. Also present Robert Sweeney District's Legal Counsel.

**Acceptance of the Agenda**

A motion was made by Josh Williams, second by Jim Terry, to accept the agenda. All in favor, motion passed.

**Approval of the May 26<sup>th</sup> Regular and Executive Meeting Minutes.**

A motion was made by Josh Williams, second by Allen LaBarge, to accept the May 26<sup>th</sup> regular meeting minutes. All in favor, motion passed.

A motion was made by Josh Williams, second by Janet Taylor, to accept the May 26<sup>th</sup> Executive meeting minutes. All in favor, motion passed.

**Public Comment**

None

**Administrator's Report**

Duty Officer Position – Administrator Prasuhn informed the Board of Directors that he has promoted Craig Britton to Duty Officer from acting Duty Officer.

New Ambulance - Administrator Prasuhn informed the Board of Directors the new ambulance has been delivered and will be put in service when the employees have finished training on the new unit.

Fortune Bank Account Closed - Administrator Prasuhn informed the Board of Directors that the District's account has been closed and all monies are now in Eagle Bank.

Board Member Training July 10, 2009 - Administrator Prasuhn informed the Board of Directors that both Allen and Jacquelyn will be attending the training at the Lake of Ozarks.

**Old Business**

Cedar Hill Fire & EMS - Administrator Prasuhn informed the Board of Directors that a meeting has been scheduled on June 30<sup>th</sup> at Cedar Hill which he and Chairman Kemp will attend.

Nepotism Policy – Tabled until next Board Meeting.

Surplus Generator - Administrator Prasuhn informed the Board of Directors that Robert Sweeney has drawn up a resolution for the surplus generator to be put out for bid. The Board needs to decide how long to run an ad and what publication. After a short discussion a motion was made by Josh Williams, second by Jim Terry to run an ad in the Leader for one week and all bids to be opened at the next Board Meeting. All in favor, motion passed.

Eagle Bank Signatures - Administrator Prasuhn informed the Board of Directors that he has the signature form from Eagle Bank for all the Board Officers to sign. All Officers signed, paper work will be returned to Eagle Bank.

USDA Loan - Administrator Prasuhn informed the Board of Directors that Robert Sweeney has brought By-Laws for a not for profit corporation and will explain what needs to be done. Robert Sweeney would like the Board to take time and look over these by-laws. Robert explained in detail the processes of forming a nonprofit. There was some lengthy discussion followed by a motion by Jim Terry, second by Josh Williams, to adopt the by-laws presented. All in favor, motion passed.

### **New Business**

Electrical Bids - Administrator Prasuhn informed the Board of Directors that he has received only two bids to redo the generator switch to use either the new generator or the old portable. Administrator Prasuhn states he had called four electricians and three came to look at the job with only two returning a bid. Wentzel electric bid \$875 and Bates electric bid \$680. After a short discussion a motion was made by Jim Terry, second by Jacquelyn Waller to accept the low bid. All in favor, motion passed.

### **Financial Report/Payment of Bills**

Approval of **June 23<sup>rd</sup>**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Allen LaBarge, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a detailed report on projected cash flow forecast for the District.

### **Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes**

No Executive Session

### **Other Business**

No other business

### **Adjournment**

A motion was made by Josh Williams, second by Jim Terry, to adjourn. All in favor, motion passed.

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Ed Kemp, Chairman

Janet Taylor, Secretary