

**Big River Ambulance District
Regular Meeting Minutes
October 27, 2011**

The meeting was called to order by Chairman Ed Kemp at 7:01 p.m.

Roll Call

All Board Members present with the exception of Josh Williams, arrived 7:06pm. Also present Allison Sweeney, District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Janet Taylor, second by Jim Terry, to move Dittmer Property to Closed Executive Session and to accept the agenda. All in favor, motion passed.

Approval of the September 22nd Regular Meeting Minutes and Executive Minutes

A motion was made by Jim Terry, second by Jacquelyn Waller, to accept the September 22nd Regular Meeting Minutes. All in favor, motion passed.

A motion was made by Jim Terry, second by Jacquelyn Waller, to accept the September 22nd Executive Meeting Minutes. A roll call vote was taken, Jim Terry aye, Jacquelyn Waller aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Public Comment

Citizens Robert Loethen and his wife Nina Loethen were present. Mr. Loethen spoke to the Board of Directors about a bill received from Big River Ambulance District for services his wife received on March 27th, 2011. He believes that as a tax payer he should not have to pay for the service. Mr. Loethen also believes our charges for service are too high and the amount of \$75 nonresident charge is too low, and should be raised to offset what the tax payer pay in taxes. After a lengthy discussion and at the request of Mr. Loethen this topic will be put on next month's agenda.

Chief's Report

Insurance Forms for Board of Directors – Chief Prasuhn informed the Board of Directors that the insurance forms he presented them with need to be filled out and returned. He has a meeting with the insurance broker in the next few weeks.

Thank You Letter to Crew – Chief Prasuhn presented the Board of Directors with a couple of thank you letters from patients.

Jeffco 911 Radios – Chairman Kemp informed/explained about the new radios the district will be receiving from Jefferson County 911.

Old Business

Dittmer Property – Moved to Closed Executive Session.

New Business

Bid on Used Ambulance from West County Fire – Moved to Closed Executive Session.

Stretcher for Tahoe – Chief Prasuhn informed the Board of Directors that we have a demo Ferno stretcher that will fit in the Tahoe. Chief Prasuhn would like approval to purchase it for \$4,505.50, which is half the cost of a new stretcher. A motion was made by Jacquelyn Waller, second by Josh Williams to purchase the stretcher. All in favor, motion passed.

Expedition and Old Ambulances – Chief Prasuhn asked the Board of Directors what they thought we should do with the old ambulances and the expedition. After brief discussion, it was decided that we would put a local ad in the paper with disclaimer.

Election Resolution – Allison Sweeney presented to the Board of Directors a resolution for the upcoming April 2012 election of Board Members. A motion was made to adopt the Resolution to hold an election if needed by Josh Williams, second by Allen LaBarge. All in favor, motion passed.

Change November Meeting Date – Chief Prasuhn informed the Board of Directors that November's Meeting will fall on Thanksgiving so it needed to be moved. A motion was made to move the November 24th Meeting to November 17th by Jim Terry, second by Josh Williams. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **October 27th**, Bill Listings – After reviewing all bill listings, a motion was made by Allen LaBarge, second by Janet Taylor, to approve all bill listings as presented. All in favor, motion passed.

Payrolls – Set out for the Board of Directors to view.

Cash Flow Projection - Jim Terry presented the Board of Directors with a detailed report on projected cash flow forecast for the District.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Personnel & Litigation – A motion was made by Janet Taylor, second by Jacquelyn Waller, to enter into executive session. A roll call vote was taken, Jim Terry aye, Jacquelyn Waller aye, Josh Williams aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Chairman Kemp reported that we are now in open session for old business Dittmer property

Old Business

Dittmer Property - Chairman Kemp opened the floor for a motion to switch our property for the remaining Phelps property and purchase the extra .78 of an acre for \$8,400.00 from Mr. Phelps. A motion was made by Janet Taylor to switch property and purchase the remaining .78 of an acre for \$8,400.00, second by Jacquelyn Waller. Roll call vote taken, Jim Terry nay, Jacquelyn Waller aye, Josh Williams nay, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Personnel & Litigation – A motion was made by Janet Taylor, second by Jacquelyn Waller, to re-enter into executive session. A roll call vote was taken, Jim Terry aye, Jacquelyn Waller aye, Josh Williams aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Chairman Kemp states a sealed bid will be submitted to West County EMS & Fire for the two used ambulances.

Other Business

Chairman Kemp suggested that we do some Public Relations for the Sherriff's Department and look into purchasing first aid kits like Rock Township has done.

Adjournment

A motion was made by Josh Williams, second by Jim Terry, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary