

**Big River Ambulance District
Regular Meeting Minutes
October 28, 2008**

The meeting was called to order by Chairman Kemp at 7:00 p.m.

Roll Call

All Board Members present. Also present is Robert Sweeney, the District's Legal Counsel.

Acceptance of the Agenda

Vice Chairman Garrison asked that executive session be moved to after public comment. A motion was made by Janet Taylor, second by Jim Garrison, to accept the agenda with the change of executive session after public comment. All in favor, motion passed.

Approval of the September 23th Meeting Minutes – Regular, and Executive Meeting.

A motion was made by Jim Garrison, second by Jim Terry, to accept the September 28th regular, executive and tax hearing meeting minutes. All in favor, motion passed.

Public Comment

None

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Real Estate and Contracts - A motion was made by Jim Garrison, second by Josh Williams, to enter into executive session. A roll call vote was taken, Jim Garrison aye, Josh Williams aye, Allen LaBarge aye, Jim Terry aye, and Janet Taylor aye. Motion passed.

Chairman Kemp states there is nothing to report from executive session.

Administrator's Report

Flu Vaccines at VFW Post 5331 - Administrator Prasuhn informed the Board of Directors that the Visiting Nurses Association had their flu shots clinic at the VFW on October 14th from 9:00am – 11:00am. There were only 32 vaccines given.

Resignation of Adam Baumgartner from Full Time - Administrator Prasuhn informed the Board of Directors that Adam Baumgartner has taken a full time position at Mehlville Fire, but is going to stay on at a part time status.

Jody Shocklee's Retirement - Administrator Prasuhn informed the Board of Directors that Jody Shocklee is retiring after 17 years with the District. The Board of Directors asked that Administrator Prasuhn get a plaque med thanking Ms. Shocklee for her years of service.

2009 Medical Insurance - Administrator Prasuhn informed the Board of Directors that our current policy has gone up 31% and we are currently filling out application with five other carriers. 2009 budget is on hold until we get our quotes back.

Old Business

MAA Recommended Policies - Administrator Prasuhn asked that we table this until next Board meeting, Board agreed topic tabled until November 25th meeting.

Engineer Drawings for House Two Improvements - Administrator Prasuhn presented the Board of Directors with two bids for doing the drawings; the third bidder did not give a bid. The two bidders were Gardner Consultants, LLC and Bacon Commercial Design LLC. Gardner was the low bid at \$4,300; Bacon's bid was 7% of the total project cost which calculates to \$13,000. A motion was made by Josh Williams, second by Allen LaBarge to accept the bid from Gardner Consultants for \$4,300. All in favor, motion passed.

House Two Improvements - Administrator Prasuhn presented the Board of Directors with the updated total cost of the project with the improvements and addition the Board wanted added to the project. The new total is \$178,435 after a short discussion; a motion was made by Allen LaBarge, second by Jim Terry to accept the bid from In Time Design for \$178,435. All in favor, motion passed.

New Business

2009 Dispatch Agreement - Administrator Prasuhn presented the Board of Directors with the new agreement for dispatching services from Jefferson County 911. The cost for dispatching service for 2009 will be \$36,441.33. After a short discussion a motion was made by Jim Garrison, second by Janet Taylor. All in favor with the exception of Chairman Kemp, who abstained, motion passed.

Two New Full Time Positions - Administrator Prasuhn informed the Board of Directors that three of our part time paramedics Phil Drumm, Casey Vandervort, and Chip Phelan had put in for the two open full time paramedic positions. Administrator Prasuhn has currently put Phil Drumm and Casey Vandervort in those positions pending approval of the Board. The Board agreed to let Administrator Prasuhn make that decision.

Financial Report/Payment of Bills

Approval of **September 23rd** Bill Listings – After reviewing all bill listings, a motion was made by Janet Taylor, second by Jim Garrison, to all bill listings as presented. All in favor with the exception of Jim Terry, who abstained, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a report on projected cash flow for the Board to review.

Other Business

None

Adjournment

A motion was made by Jim Garrison, second by Josh Williams, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary