

**Big River Ambulance District
Regular Meeting Minutes
November 25, 2008**

The meeting was called to order by Vice Chairman Garrison at 7:00 p.m.

Roll Call

All Board Members present, with the exception of Ed Kemp. Also present is Robert Sweeney, the District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Jim Terry, second by Josh Williams, to accept the agenda. All in favor, motion passed.

Approval of the October 28th Meeting Minutes – Regular, and Executive Meeting.

A motion was made by Janet Taylor, second by Jim Terry, to accept the October 28th regular and executive meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

Christmas Board Meeting - Administrator Prasuhn informed the Board of Directors that the District will have food for the Christmas Board meeting.

House Two Improvements - Administrator Prasuhn informed the Board of Directors that they are currently working on house two. The roof, doors, siding and windows are going in. We are still waiting for the drawing to get permits for everything else. The Engineer is stating that we will have to make improvements to our drain field; it is too close to our well and the surveyors found a place where it is surfacing.

Old Business

MAA Recommended Policies/Resolutions - Administrator Prasuhn informed the Board of Directors that he had e-mailed the new policies and resolutions that Robert Sweeney had prepared for the Board. There was a lengthy discussion on the Bidding Policy and Investment Policy with changes to reference the State Statutes also changes to be made to the investment policy naming the Administrator as the investment officer, to be made by Robert Sweeney. The Sunshine and Closed Records policy to be kept as presented. A

motion was made by Josh Williams, second by Jim Terry to accept the policy with the afore mentioned changes. All in favor, motion passed.

2009 Health Insurance - Administrator Prasuhn informed the Board of Directors that United Health Care has given a quote that is only a 12% increase; we can bring that amount down to 10% increase by increasing out of pocket deductible from \$1,500 to \$2,500. The District's HRA liability will increase from \$500 to \$1,500 per employee. Last year only two employees got into the HRA deductible. A motion was made by Janet Taylor, second by Josh Williams, to switch to United Health Care. All in favor, motion passed.

New Business

2008 Budget Amendments - Administrator Prasuhn informed the Board of Directors that he raised the amount of sales tax revenue budgeted from \$150,000 to \$400,000 to cover the increase in capital outlay from \$125,000 to \$330,000 for the projects the District is working on.

New Ambulance - Administrator Prasuhn presented the Board of Directors bids from the three ambulance manufacturers the committee has been working with. The range from \$147,000 to \$158,000, each manufacturer has options the other one doesn't. Administrator Prasuhn is asking the Board for \$160,000 and the ability to make the decision on the options and the manufacturer that will give the District the best ambulance for the price based on the committee's recommendation. With the \$160,000 limit we may be able to bring the price of the ambulance down and add a stretcher and stair chair in the purchase. A motion was made by Jim Terry, second by Josh Williams, to let the Administrator make the decision on the ambulance purchase not to exceed \$160,000. All in favor, motion passed.

Election Resolution - Administrator Prasuhn presented the Board of Directors the election resolution for the April 2009 Board election. Vice Chairman Garrison entertained a motion to pass the election resolution. A motion was made by Janet Taylor , second by Jim Terry, to pass the election resolution for the 2009 Board Member election. All in favor, motion passed.

2009 Budget Draft - Administrator Prasuhn presented the Board of Directors with the first draft of the 2009 Budget for the Board to take with them and asked to set a date for a budget workshop to discuss it. After a short discussion December 16th at 7:00pm was decided on for the workshop.

Financial Report/Payment of Bills

Approval of **November 25th** Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Janet Taylor, to all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a report on projected cash flow for the Board to review.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Real Estate and Contracts - A motion was made by Allen LaBarge, seconded by Janet Taylor, to enter into executive session. A roll call vote was taken, Jim Terry aye, Josh Williams aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Vice Chairman Garrison states there is nothing to report from executive session.

Other Business

None

Adjournment

A motion was made by Janet Taylor, second by Jim Terry, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary