

**Big River Ambulance District
Regular Meeting Minutes
May 26, 2009**

The meeting was called to order by Vice Chairman Williams at 7:00 p.m.

Roll Call

All Board Members present, except Ed Kemp and Janet Taylor. Also present Robert Sweeney District's Legal Counsel. Janet Taylor entered the meeting at 7:08 p.m.

Acceptance of the Agenda

A motion was made by Jim Terry, second by Allen LaBarge, to accept the agenda. All in favor, motion passed.

Approval of the April 28th Regular and Executive Meeting Minutes.

A motion was made by Jim Terry, second by Jacquelyn Waller, to accept the April 28th regular meeting minutes. All in favor, motion passed.

A motion was made by Jim Terry, second by Jacquelyn Waller, to accept the April 28th Executive meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

House Two Open House June 27th - Administrator Prasuhn informed the Board of Directors that the new date for the open house for the newly remodeled house two will be on June 27th.

Duty Officer Position – Administrator Prasuhn informed the Board of Directors that he has had three people put in for the Duty Officer position. Administrator Prasuhn states all three are qualified to do the position. Craig Britton is currently acting Duty Officer. There was a short discussion which led to Administrator Prasuhn asking to continue the discussion in executive session.

New Ambulance - Administrator Prasuhn informed the Board of Directors the new ambulance is in Columbia Missouri getting decaled and is scheduled to be delivered 1st week of June.

Old Business

Closing Fortune Bank Account - Administrator Prasuhn informed the Board of Directors the direct deposits are now going into Eagle Bank so we can close the Fortune Bank account. Administrator Prasuhn will contact Fortune to see what needs to be done to close the account.

Cedar Hill Fire & EMS - Administrator Prasuhn informed the Board of Directors that he attended Cedar Hill's Board of Directors meeting. Administrator Prasuhn states he told Cedar Hill's Board he was there to answer any question they may have and to clarify that Big River does not want Cedar Hill to do our job, all we want is for them to come if we need assistance. Their Board did not have any questions and did not want to discuss the topic in an open meeting, they would like for their Chief, one Board member get with our Administrator, and

one Board member to discuss the issue. There was a lengthy discussion that followed and Administrator Prasuhn stating he will get the meeting scheduled.

Nepotism Policy – Tabled from last Board meeting where Robert Sweeney presented the Board with two policies one in favor of hiring relatives and one was prohibiting the hiring of relatives. There was a lengthy discussion which led to a motion being made by Jim Terry, second by Allen LaBarge to adopt a policy/resolution prohibiting the hiring of relatives. All in favor, Josh Williams opposed, motion passed. Robert Sweeney states he will type this up in a resolution form to be signed at the next meeting.

Board Member Training July 10, 2009 - Administrator Prasuhn asked if the new Board Members would be attending the annual Board Member Training on Friday July 10, 2009, reservations have to be made by June 10th. Both Jacquelyn and Allen said they would be attending; Administrator Prasuhn will make the reservations.

Generators - Administrator Prasuhn informed the Board of Directors that he has had two electricians come to bid on hooking up the new generator to run our building. There are two more that are scheduled to give bids. Also Administrator Prasuhn still has to get with Robert Sweeney for the surplus generator to be put out for closed bids.

New Business

USDA Loan - Administrator Prasuhn informed the Board of Directors that he was approached by Jim Terry to look into USDA Loan to build a new building. Administrator Prasuhn has met with a representative from the USDA and was given a list of things we have to do, including forming a not for profit organization attached to the District which Robert Sweeney explained. We also have to get architectural drawings with cost estimates, and a long list of other minor things. There was a short discussion followed by a motion by Jim Terry, second by Jacquelyn Waller to form a not for profit LLC, for the purpose of obtaining a USDA loan. All in favor, motion passed.

Eagle Bank Signatures - Administrator Prasuhn informed the Board of Directors that the Officers of the Board will have to go to Eagle Bank and sign a signature card. Administrator Prasuhn states he will have to give the bank the signed minutes electing the Officers, so he will let the members know when they can go to the bank.

Financial Report/Payment of Bills

Approval of **May 26th**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Janet Taylor, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a detailed report on projected cash flow forecast for the District.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Personnel and Litigation - A motion was made by Janet Taylor, seconded by Allen LaBarge, to enter into executive session. A roll call vote was taken, Jim Terry aye, Jacquelyn Waller aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Vice Chairman Williams states there is nothing to report from executive session.

Other Business

No other business

Adjournment

A motion was made by Jim Terry, second by Janet Taylor, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary