

**Big River Ambulance District
Regular Meeting Minutes
March 8, 2007**

The meeting was called to order by Chairman Kemp at 6:30 p.m.

Roll Call

All Board members were present, with the exception of Jim Garrison and Carrie Herbig. Carrie Herbig entered the meeting at 6:40 p.m.

Acceptance of the Agenda

A motion was made by Mike Cook, seconded by Janet Taylor, to accept the agenda. All in favor, motion passed.

Approval of the February 15th Meeting Minutes – Regular

A motion was made by Conrad Smith, seconded by Janet Taylor, to accept the February 15th Regular meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

Sales Tax Campaign - Administrator Prasuhn informed the Board of Directors, that he has asked, the District's Legal Counsel Robert Sweeney, to address the Board, about hiring Frontline Organizing, to run an informational campaign for our sales tax proposition. Robert Sweeney informed the Board of Directors that it is legal to spend District money for an informational promotion of the District. The estimated cost would be \$15,000.00 to \$20,000.00. The District has already spent \$11,000.00 to have the proposition put on the ballot. A long discussion ensued follow by a motion from Mike Cook to hirer Frontline Organizing to do an informational campaign for an amount not to exceed \$15,000.00, second by Carrie Herbig. All in favor, motion passed.

Web Site - Administrator Prasuhn informed the Board of Directors, that the District web site is up and running. The web site is www.bigriverambulance.com.

Tek-Collect - Administrator Prasuhn informed the Board of Directors, that Tek-Collect has not lived up to their promises. Tek-Collect sent the District three bills totaling \$5,280.00 when we were told there would be no more out of pocket expense. Tek-Collect at this time has collected \$13,000.00. If we paid the three bills the District would have paid Tek-Collect a total of \$9,834.61. They had guaranteed a 400% return with no more out of pocket. Administrator Prasuhn informed the Board of Directors, that we will be going back to our old collection agency.

Run Report - Administrator Prasuhn presented the Board of Directors, statistical ambulance run report for this year. These reports will be given to the Board each month, so they can see what type of calls, how many, locations, and non transports we have for the year.

Old Business

2006 Budget Amendment- Administrator Prasuhn informed the Board of Directors, that the budget needed to be amended per the auditors. A increase of \$10,000.00 needs to be added in for budgeted taxes under revenue and \$10,000.00 increase in MOFAD expenditures. Administrator Prasuhn informed the Board of Directors, that this amendment was due to him paying our 2007 MOFAD bill in December of 2006. A motion was made by Conrad Smith, seconded by Mike Cook, to amend the budget per the auditor advice. All in favor, motion passed.

Training Coordinator - Administrator Prasuhn presented the Board of Directors, a job description and a cost / pay breakdown for the Training Coordinator position. The Board would like the position to be posted so all employees that might be interested have a chance to apply.

House One Electric - Administrator Prasuhn informed the Board of Directors that the second stage of electrical improvements and have reached the \$5,000 limit. Administrator Prasuhn is asking for another \$5,000 to continue the electrical improvements. After a short discussion the Board will be tabling any further improvements until after the election.

New Business

Differed Revenue Resolution - Administrator Prasuhn presented the Board of Directors, a resolution drawn up by the District's Legal Counsel. This resolution will allow the district to differ revenue from taxes that is received in October – December to be used for the following year's budget. A motion was made by Conrad Smith, seconded by Mike Cook, to adopt the resolution. All in favor, motion passed.

District Assets Resolution - Administrator Prasuhn presented the Board of Directors, a resolution drawn up by the District's Legal Counsel. This resolution will allow the auditors to not have to keep track of District assets that have a value of less than \$1,000.00. A motion was made by Conrad Smith, seconded by Mike Cook, to adopt the resolution. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **March 8th** Bill Listings – After reviewing all bill listings, a motion was made by Mike Cook, second by Conrad Smith, to all bill listings as presented. All in favor, motion passed.

Other Business

Board Member Resignation – Board member Mike Cook is resigning one month ahead of the end of his term, so the new Board member Jim Terry can be sworn in, due to neither one can attend the next Board of Directors meeting.

New Board Sworn In – District Legal Counsel Robert Sweeney swore in recumbent Chairman ED Kemp and new Board Member Jim Terry.

Adjournment

A motion was made by Conrad Smith, second by Mike Cook, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary