

**Big River Ambulance District
Regular Meeting Minutes
March 25, 2008**

The meeting was called to order by Chairman Kemp at 7:00 p.m

Roll Call

All Board Members were present, also present Robert Sweeney District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Jim Garrison, seconded by Jim Terry, to accept the agenda. All in favor, motion passed.

Approval of the February 26th Meeting Minutes – Regular and Executive Meeting.

A motion was made by Conrad Smith, seconded by Jim Garrison, to accept the February 26th regular and executive meeting minutes. All in favor, motion passed.

Public Comment

No Public Comment

Administrator's Report

House One Improvement - Administrator Prasuhn informed the Board of Directors that the crews have been working on House One by doing some painting and new flooring. Paramedic Adam Baumgartner initiated the project.

2008 Health Fair - Administrator Prasuhn informed the Board of Directors that Saturday March 29th was the annual Jefferson County Health Fair at Northwest High School. The District will be doing bicycle helmets for children 15 and under.

March 2008 Flood - Administrator Prasuhn informed the Board of Directors that the District kept on extra employees during the flood. The District also manned Cedar Hill Fire's house three on Byrnesville road with an ambulance to decrease response times to that area due to flood waters covering the normal routes.

Old Business

2007 Audit - Administrator Prasuhn informed the Board of Directors that he had mailed out the finalized Audit report for 2007. All the Board members had received their copies and there were no comments or questions.

New Pagers - Administrator Prasuhn presented the Board of Directors with three bids for three voice alert pagers. One for \$1,185, one for \$1,260, and one for \$1,411, Administrator Prasuhn recommended the lowest bid from Midwest Radio for \$1,185. A motion was made by Jim Garrison, seconded by Conrad Smith, to accept the bid from Midwest Radio for \$1,185. All in favor, motion passed.

New Business

Work Steps - Administrator Prasuhn informed the Board of Directors that he had invited Michael Fallwell, a representative from WorkSteps. WorkSteps is a post-offer functional testing company. Mr. Fallwell gave the Board a short presentation on what WorkSteps does, after Administrator Prasuhn stated he would like to start utilizing WorkSteps. The Board had a short discussion and would like Administrator Prasuhn to attend an upcoming seminar on April 17th given by WorkSteps about their company.

Financial Report/Payment of Bills

Approval of **March 25th** Bill Listings – After reviewing all bill listings, a motion was made by Janet Taylor, seconded by Jim Garrison, to all bill listings as presented. All in favor, motion passed.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Personnel, Litigation, Real Estate and Contracts - A motion was made by Conrad Smith, seconded by Jim Garrison, to enter into executive session. A roll call vote was taken, Conrad Smith aye, Jim Terry aye, Carrie Herbig aye, Jim Garrison aye and Janet Taylor aye. Motion passed.

Chairman Kemp stated nothing to report from executive session.

Other Business

Adjournment

A motion was made by Jim Terry, seconded by Janet Taylor, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary