

**Big River Ambulance District
Regular Meeting Minutes
March 24, 2009**

The meeting was called to order by Chairman Kemp at 7:00 p.m.

Roll Call

All Board Members present.

Acceptance of the Agenda

A motion was made by Jim Garrison, second by Josh Williams, to accept the agenda. All in favor, motion passed.

Approval of the February 24th Regular Meeting Minutes.

A motion was made by Jim Garrison, second by Jim Terry, to accept the February 24th regular meeting minutes. All in favor, motion passed.

Public Comment

Mr. Warren Ems addressed the Board of Directors about the trespassing that has occurred on his property. Chairman Kemp informed Mr. Ems that the district has had the property surveyed and will be fencing the property to prevent any further trespassing from either party.

Administrator's Report

House Two Back in Service - Administrator Prasuhn informed the Board of Directors that house two is back in service as of March 21st. Administrator Prasuhn would like to schedule the next Board meeting at house two, Board agreed and April's meeting will be held at house two.

High Ridge Fire House Three - Administrator Prasuhn informed the Board of Directors that High Ridge had their ground breaking for house three. The check for \$10,000.00 is in the bill listings, we will pay the remaining \$200,000.00 when we move in.

Old Business

2008 Audit - Administrator Prasuhn presented the Board of Directors with the 2008 Audit for the Board to review. Administrator Prasuhn states the audit went well and the auditors were able to finish the audit in one day as opposed to the two days they had scheduled.

Lease Purchase Options - Administrator Prasuhn informed the Board of Directors that lease purchase options have not changed in rate. There was a lengthy discussion on leasing and paying cash for the new ambulance that led into another discussion on used ambulances versus new ambulances. The discussion ended with the original plan of paying cash for this ambulance and talks will continue on the possibility of purchasing a new or used ambulance later in the year.

Fortune Bank Securities - Administrator Prasuhn informed the Board of Directors that we have moved funds from Fortune Bank to Eagle Bank so all of our money is protected. Administrator Prasuhn is asking to change our direct deposit from sales and property taxes from Fortune Bank to Eagle Bank. A motion was made by Jim

Terry, second by Jim Garrison to change the direct deposit and move all funds to Eagle Bank. All in favor, motion passed. Administrator Prasuhn states once the direct deposit has changed he will inform the Board and we can move the rest of our money and close the Fortune account.

Cedar Hill Fire & EMS - Administrator Prasuhn informed the Board of Directors that he received a 30 page response back from CHFPD on responding to EMS calls. Administrator Prasuhn also informed the Board of Directors that CHFPD is requesting a copy of our budget, salaries and benefit package. Administrator Prasuhn states that after reading the report, he got the feeling that CHFPD thinks we want them to do our job for us. All we were asking is that they come help us when we need them. The Board instructed Administrator Prasuhn to give them the information they requested and reiterate the meaning of our request.

New Business

New Furniture/Lockers House Two Landscaping- Administrator Prasuhn informed the Board of Directors that we need to replace some furniture at both houses and do landscaping at house two. Administrator Prasuhn states he had put \$10,000 in the budget to purchase furniture and do the landscaping. Administrator Prasuhn has bids for chairs and lockers. A motion was made by Jim Garrison, second by Josh Williams, for the Administrator to purchase the furniture needed and the landscaping. All in favor, motion passed.

House Two Open House – Administrator Prasuhn informed the Board of Directors that he would like to schedule an open house during EMS week which is May 17-23. He will inform the Board when a date is decided.

Financial Report/Payment of Bills

Approval of **March 24th**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Janet Taylor, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a report on projected cash flow for the Board to review.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

No executive session needed

Other Business

Josh Williams would like to discuss the District's nepotism policy. Administrator Prasuhn states we do not have a written policy, but have had an unwritten policy of not hiring family members. This led to a short discussion with the Attorney being asked to come up with some policies and for this to be discussed at the next meeting.

Adjournment

A motion was made by Jim Terry, second by Jim Garrison, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary

