

**Big River Ambulance District
Regular Meeting Minutes
July 28, 2009**

The meeting was called to order by Chairman Kemp at 7:02 p.m.

Roll Call

All Board Members present. Also present Robert Sweeney District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Josh Williams, second by Jim Terry, to accept the agenda with the addition of House Two Alarm under Administrator's Report and Board Meeting date change under New Business. All in favor, motion passed.

Approval of the June 23rd Regular Meeting Minutes.

A motion was made by Jim Terry, second by Josh Williams, to accept the June 23rd regular meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

New Ambulance - Administrator Prasuhn informed the Board of Directors the new ambulance has been put in service and the employees so far are very happy with it.

Board Member Training July 10, 2009 - Administrator Prasuhn asked if Allen or Jacquelyn had anything they would like to share from the training. Both stated they enjoyed themselves and were overwhelmed with information. There was some lengthy discussion on ethics, personal disclosure and H1N1 preparedness.

2010 Medical Insurance - Administrator Prasuhn informed the Board of Directors that the employees are currently filling out applications for next year's medical insurance. Administrator Prasuhn will also be attending an insurance conference in Jefferson City put on by MoPEB.

House 2 Alarm System - Administrator Prasuhn informed the Board of Directors that we have had some problems with the alarm system. Jefferson County Alarm Co. which does our monitoring states that the alarm system that was installed is outdated and they will update it for us at no charge.

Old Business

Cedar Hill Fire & EMS - Administrator Prasuhn informed the Board of Directors that Chairman Kemp and he attended the meeting at Cedar Hill Fire. Cedar Hill's main concern is money, shortage of manpower and the cost for extra manpower. There was a lengthy discussion with a motion made by Jim Terry, second by Josh Williams to adjust the budget by \$5,000 for a manpower reimbursement fund and have Robert Sweeney draw up a contract of reimbursement between the District and Cedar Hill Fire. All in favor, motion passed.

Nepotism Policy – Robert Sweeney presented the Board of Directors with the nepotism resolution that was passed at the May Board meeting, for the Board to Sign.

Surplus Generator - Administrator Prasuhn informed the Board of Directors that there were only two bids received for the Generator. Chairman Kemp opened the bids and read them to the Board. The first bid was from Barry Geatley for \$255 and the second was from Jerry Smith for \$300. A motion was made by Jim Terry, second by Allen LaBarge to accept the bid from Mr. Smith. All in favor, motion passed. Administrator Prasuhn will contact Mr. Smith.

USDA Loan - Robert Sweeney presented the Board of Directors with the Articles of incorporation for the not for profit organization for Chairman Kemp to sign.

New Business

Ambulance Rates - Administrator Prasuhn informed the Board of Directors that we are currently charging less than Medicare's allowable rate. This could potentially cause a problem in the future if challenged; we charge the same to everyone so we are compliant. The problem comes when Medicare is paying more than the private insurance companies, but it is best to keep the District's charges above the current allowable Medicare rate. Robert Sweeney states it would be best to pass an ordinance that allows the Administrator to adjust the rates to stay above the Medicare rate guidelines. A motion was made by Josh Williams, second by Janet Taylor to adjust the District's charges. All in favor, motion passed.

Printer / Copier Bids - Administrator Prasuhn presented the Board of Directors with three bids for a new printer / copier for the billing office. After reviewing and discussing the bids, a motion was made by Janet Taylor, second by Josh Williams to accept the low bid of \$3,304 from Datamax. All in favor, motion passed.

Architect Bids - Administrator Prasuhn presented the Board of Directors three bids for the initial architectural drawings. After reviewing the bids this topic was tabled until next meeting so Administrator Prasuhn can obtain further information about the low bidder.

Meeting Date Change - Janet Taylor had asked for the Board meeting date to be changed due to a conflict with her job. After some lengthy discussion, a motion was made by Josh Williams, second by Allen LaBarge to change the date of the meetings to the fourth Thursday of the month at 7:00pm starting in August. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **July 28th**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Allen LaBarge, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a detailed report on projected cash flow forecast for the District.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

No Executive Session

Other Business

No other business

Adjournment

A motion was made by Josh Williams, second by Jim Terry, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary