

**Big River Ambulance District
Regular Meeting Minutes
January 28, 2010**

The meeting was called to order by Chairman Kemp at 7:02 p.m.

Roll Call

All Board Members present. Also present Robert K. Sweeney, District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Allen LaBarge, second by Josh Williams, to accept the agenda. All in favor, motion passed.

Approval of the November 19th and December 17th Regular Meeting Minutes and Executive Meeting Minutes

A motion was made by Allen LaBarge second by Jim Terry, to accept the November 19th and December 17th Regular Meeting Minutes. All in favor, motion passed.

A motion was made by Jim Terry, second by Josh Williams to accept the November 19th and December 17th Executive Meeting Minutes. A roll call vote was taken, Jim Terry aye, Jacquelyn Waller aye, Josh Williams aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Public Comment

None

Administrator's Report

New Staff Vehicle – Administrator Prasuhn informed the Board of Directors that the new staff vehicle was picked up on Wednesday. He is in the process of getting bids on lights and sirens for the vehicle. The Board of Directors informed Administrator Prasuhn that they would like to see a trailer hitch and fire extinguisher on the new vehicle. The Board of Directors also wants to wait until June to put a new radio in. Administrator Prasuhn asked for a \$4,000 budget for the lights and sirens. A motion was made by Josh Williams, second by Janet Taylor, to approve an amount not to exceed \$4,000 for the lights and sirens.

2009 Audit Feb. 18th – Administrator Prasuhn informed the Board of Directors that he asked the auditors if they could give the Board of Directors a verbal report and they will be able to do so at the May board meeting.

Old Business

2009 Budget – Administrator Prasuhn informed the Board of Directors that we did not use the \$300,000 in reserve and we are \$204,500 under budget. This gives the District a reserve of allocated and unallocated funds of \$727,044.

Dittmer Property – Moved to closed Executive Session.

New Building – Administrator Prasuhn and the Board of Directors had a brief discussion about some upgrades, pricing, pursuing the USDA loan and Administrator Prasuhn needs to talk to Dan Gardner to fix the drawings

for the new building. Allen LaBarge states he would like to see the new building built with a high standard of earthquake proofing, he would also like for the District to check its other locations to see if they have any earthquake proof construction, and if not to have them retro fitted for earthquake proofing. A motion was made by Josh Williams, second by Jim Terry to move forward with the site survey. All in favor, motion passed.

New Business

2010 Dispatching Agreement – Administrator Prasuhn informed the Board of Directors that the agreement between Jefferson County 911 Dispatch and Big River Ambulance Dist. needs to be approved and signed by the Chairman of the Board. A motion was made by Jim Terry, second by Allen LaBarge to sign the agreement. All in favor, motion passed.

Resolution to Suspend the Election – Administrator Prasuhn informed the Board of Directors that no one else filed for the board seats. A motion was made by Allen LaBarge, second by Josh Williams to pass a Resolution to Suspend the Election. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **December 30th** and **January 28th**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Josh Williams, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a detailed report on projected cash flow forecast for the District.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Litigation - A motion was made by Josh Williams, seconded by Jim Terry, to enter into executive session. A roll call vote was taken, Jim Terry aye, Jacquelyn Waller aye, Josh Williams aye, Allen LaBarge aye, and Janet Taylor aye. Motion passed.

Chairman Kemp states there is nothing to report from executive session.

Other Business

Meeting Date Change – After a brief discussion the Board of Directors have decided to move the monthly Board meeting to the third Thursday of the month.

Election of Officers – Chairman Kemp stated do to the suspension of the election he would like to open the floor for nomination for officers. A motion was made by Allen LaBarge, second by Josh Williams for the officers' positions to stay the same. All in favor, motion passed.

Adjournment

A motion was made by Josh Williams, second by Jim Terry, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary