

**Big River Ambulance District
Regular Meeting Minutes
February 15, 2007**

The meeting was called to order by Chairman Kemp at 6:30 p.m.

Roll Call

All Board members were present, with the exception of Jim Garrison and Carrie Herbig. Jim Garrison entered the meeting at 6:38 p.m.

Acceptance of the Agenda

A motion was made by Conrad Smith, seconded by Janet Taylor, to accept the agenda with the addition of Collection Report and AMA's under Administrator's Report. All in favor, motion passed.

Approval of the December 14th Meeting Minutes – Regular

A motion was made by Conrad Smith, seconded by Mike Cook, to accept the December 14th Regular meeting minutes. All in favor, motion passed.

Public Comment

Jim Terry – Stated that since he would be appointed, to Board of Directors, in April. He would like tell the Board of Directors some of his background history. He was born and grew up in Overland, graduated from the University of Missouri Rolla, retired from McDonnell Douglas after thirty years, currently resides in Lange Valley subdivision in House Springs, is a trustee of the subdivision, active with his church, serves on the Highway MM committee, volunteers for the Peace Pantry, and looks forward to serve the District.

Administrator's Report

Remount - Administrator Prasuhn informed the Board of Directors, that 5497 has been taken to Osage to be remounted and should be ready sometime in April.

SOG's - Administrator Prasuhn informed the Board of Directors, that he will be starting to rewrite the SOG's and hopes to have them finished by the end of the year.

Sales Tax Ballot Wording - Administrator Prasuhn presented the Board of Directors, with a copy of the ballot wording for the April 3rd sales tax proposition.

Grant Award Turnout Gear - Administrator Prasuhn presented the Board of Directors, with the grant award package, that the District received from Homeland Security for personal protective gear for the employees. The total grant package is \$25,480.00. Some of the gear has already been ordered, the rest will be ordered soon.

Collection Report - Administrator Prasuhn informed the Board of Directors, that the biggest help we get from the collection agency is, that we get calls from clients giving us their insurance information. Administrator Prasuhn did not have any figures but would have a report for next meeting.

AMA,s - Administrator Prasuhn informed the Board of Directors, that patient refusals are down this year and are currently at 20%-30%. Administrator Prasuhn states that the motto for 2007 is transport, transport, transport.

Old Business

Close Out 2006 Budget - Administrator Prasuhn informed the Board of Directors, that we ended last year \$26,636 over in revenue and \$51,751 under in expenditures for a total of \$78,438 to add to our reserve fund.

2007 Budget Adjustment - Administrator Prasuhn informed the Board of Directors, that the budget needed to be adjusted to show a \$5,000 carry over of allocated funds for electrical repairs that did not get finished in 2006. A motion was made by Conrad Smith, seconded by Mike Cook, to make the adjustment of the \$5,000 carry over from last year to this year's budget. All in favor, motion passed.

House One Electric - Administrator Prasuhn informed the Board of Directors that Bates Electric has been doing the electrical improvements and have reached the \$5,000 limit. Administrator Prasuhn is asking for another \$5,000 to continue the electrical improvements. After a short discussion a motion was made by Jim Garrison, second by Conrad Smith, to spend another \$5,000 on electrical improvements. All in favor, motion passed.

New Business

Election Resolution - Administrator Prasuhn informed the Board of Directors, that resolution to suspend the April 3rd Board Member election needed to be signed. A motion was made by Conrad Smith, seconded by Mike Cook, to have Chairman Kemp sign the election resolution. All in favor, motion passed.

New Monitors and Auto Pulse - Administrator Prasuhn informed the Board of Directors, that the crews have made a decision on new EKG monitors and they would like to see the District purchase the Zoll E-Series monitors. Along with the monitors Administrator Prasuhn would like to purchase three Auto Pulses (CPR compression device). The total cost would be \$100,000 for four 12lead monitors, and three Auto Pulses. After a lengthy discussion, a motion was made by Conrad Smith, seconded by Jim Garrison, to purchase the four monitors and three Auto Pulses for \$100,000. All in favor, motion passed.

Training Officer - Administrator Prasuhn informed the Board of Directors, that he would like to make Ben Grau the training officer for the district. Ben would be in charged of the District's continuing education; Ben would receive officer pay and overtime to teach the classes. After a lengthy discussion the Board of Directors would like to table this until the next meeting. The Board of Directors wants to see a job description and a cost / pay breakdown.

New Mattresses for House 2 - Administrator Prasuhn presented the Board of Directors, three bids for six new mattresses to replace the old mattresses at house 2. The lowest bid is from Smitty's Home Decorating Center for \$954. After a short discussion and review of the beds, a motion was made by Jim Garrison, seconded by Janet Taylor, to accept the bed for \$954. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **December 27th**, **January 11th**, **February 2nd** and **February 14th** Bill Listings – After reviewing all bill listings, a motion was made by Conrad Smith, second by Jim Garrison, to all bill listings as presented. All in favor, motion passed.

Other Business

Chairman Kemp asked that the Board of Directors set a time and date to have meetings on our sales tax proposition. Chairman Kemp would like everyone to be invited citizens, business owners, whether apposed or for the sales tax. After a lengthy discussion, a decision to have the meetings every Monday at 7:00 p.m, until the election, starting February 26th was made. The meetings will be held here at Big River Ambulance District house 1.

Adjournment

A motion was made by Conrad Smith, second by Mike Cook, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary