

**Big River Ambulance District
Regular Meeting Minutes
February 24, 2008**

The meeting was called to order by Chairman Kemp at 6:30 p.m.

Roll Call

All Board Members present.

Acceptance of the Agenda

A motion was made by Jim Garrison, second by Jim Terry, to accept the agenda. All in favor, motion passed.

Approval of the February 3rd Meeting Minutes, Regular and Executive.

A motion was made by Jim Terry, second by Janet Taylor, to accept the February 3rd regular and executive meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

House Two Improvements - Administrator Prasuhn informed the Board of Directors the house two project is projected to be finished the first part of March.

Health Fair 2009 - Administrator Prasuhn informed the Board of Directors the 2009 Health Fair at Northwest High School will be March 28th from 9:00am – 1:00pm. The District will be participating by fitting bicycle helmets.

2008 Audit - Administrator Prasuhn informed the Board of Directors the 2008 audit was completed on February 19th, Administrator Prasuhn states it only took one day to complete rather than the two days that the auditors had scheduled.

Old Business

Used Ambulance - Administrator Prasuhn informed the Board of Directors that we have found two used ambulances that have potential, one is in Virginia it has 120,000 miles with a price of \$27,000, and the other is in Florida it has 60,000 with a price of \$48,000. There was a long discussion, the discussion led to whether to buy a used ambulance or another new ambulance. After the discussion Administrator Prasuhn was to check on lease purchase options and to see the cost of upkeep of the ambulances we have.

Lease Purchase Options - Administrator Prasuhn informed the Board of Directors that he has lease purchase options from Eagle Bank and Commerce Bank. Commerce Bank is the lowest at 3.87% for 3years. There was a short discussion with the topic to be continued at the next meeting.

Bidding Policy for Construction Projects - Administrator Prasuhn informed the Board of Directors last month a bidding policy for construction projects was presented by Robert Sweeney for the Board to review. A short

discussion followed by a motion to accept the Construction Bidding Policy was made by Jim Terry, second by Jim Garrison. All in favor, motion passed.

New Business

Fortune Bank Securities - Administrator Prasuhn informed the Board of Directors that we have unsecured funds at Fortune Bank. We currently have 1.2 million at Fortune and only have securities of 800,000. Administrator Prasuhn is asking to move the unsecured funds to Eagle Bank. A motion was made by Allen LaBarge, second by Josh Williams to move all unsecured funds to Eagle Bank. All in favor, motion passed.

House Two Property Survey - Administrator Prasuhn informed the Board of Directors the neighbors at house two have complained about the construction workers trespassing onto their property. Administrator Prasuhn told the neighbor we will resurvey the property and mark our borders to make sure it does not happen in the future. Administrator Prasuhn has already ordered the survey. There was a short discussion with the Board instructing Administrator Prasuhn to mark the District's property to prevent further trespassing and to have the District legal counsel to draft a letter of apology to the neighbor.

Financial Report/Payment of Bills

Approval of **February 24th**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Allen LaBarge, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a report on projected cash flow for the Board to review.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

No executive session needed

Other Business

None

Adjournment

A motion was made by Josh Williams, second by Jim Garrison, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary