

**Big River Ambulance District  
Regular Meeting Minutes  
August 28, 2007**

The meeting was called to order by Chairman Kemp at 7:05 p.m

**Roll Call**

All Board Members were present with the exception of Carrie Herbig.

**Acceptance of the Agenda**

A motion was made by Conrad Smith, seconded by Jim Garrison, to accept the agenda. All in favor, motion passed.

**Approval of the July 24<sup>th</sup> Meeting Minutes – Regular and Executive, and August 7<sup>th</sup> Executive Meeting Minutes.**

A motion was made by Conrad Smith, seconded by Jim Garrison, to accept the July 24<sup>th</sup> regular and executive meeting minutes. All in favor, motion passed.

A motion was made by Jim Terry, seconded Conrad Smith, to accept the August 7<sup>th</sup> executive meeting minutes. All in favor, motion passed.

**Public Comment**

No Public Comment

**Administrator's Report**

Administrative Assistant - Administrator Prasuhn informed the Board of Directors that Administrative Assistant Jessica Kossuth would be taking maternity leave, sometime in October, and would be out approximately four weeks.

New Navigation system - Administrator Prasuhn informed the Board of Directors that he purchased portable navigators for the ambulances. The crews are happy with them and they are working very well.

Part Time Employees - Administrator Prasuhn informed the Board of Directors that he is putting on two new part time people to fill the two vacant spots.

**Old Business**

Fortune Bank - Administrator Prasuhn informed the Board of Directors that Fortune Bank has agreed to waive their transfer fees and are refunding the fees we have already paid.

Administrator Prasuhn informed the Board of Directors that if they give him permission to sign the wire transfer papers, then two Board Members can call to verify the transfer and not have to sign the papers. A motion was made by Jim Garrison, seconded by Jim Terry, to allow Administrator Prasuhn to sign for wire transfers from Fortune Bank money market to Eagle Bank checking account. All in favor, motion passed.

### **New Business**

No New Business

### **Financial Report/Payment of Bills**

Approval of August 7<sup>th</sup> and August 28<sup>th</sup> Bill Listings – After reviewing all bill listings, a motion was made by Conrad Smith, seconded by Janet Taylor, to all bill listings as presented. All in favor, motion passed.

### **Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes**

A motion was made by Jim Garrison, seconded Janet Taylor, to enter into executive session to discuss personnel, contracts and real estate. A roll call vote was taken, Jim Terry aye, Conrad Smith aye, Jim Garrison aye and Janet Taylor aye. Motion passed.

Chairman Kemp had nothing to report from closed session.

### **Other Business**

None

### **Adjournment**

A motion was made by Conrad Smith, seconded by Jim Garrison, to adjourn. All in favor, motion passed.

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Ed Kemp, Chairman

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Janet Taylor, Secretary