

**Big River Ambulance District  
Regular Meeting Minutes  
August 26, 2008**

The meeting was called to order by Chairman Kemp at 7:04 p.m. Chairman Kemp asked for a moment of silence for the passing of long time Board Member Conrad Smith.

**Roll Call**

All Board Members present with the exception of Carrie Herbig and Conrad Smith.

**Acceptance of the Agenda**

A motion was made by Janet Taylor, seconded by Allen LaBarge, to accept the agenda. All in favor, motion passed.

**Approval of the July 22<sup>nd</sup> Meeting Minutes – Regular and Executive Meeting.**

A motion was made by Jim Garrison, seconded by Josh Williams, to accept the July 22<sup>nd</sup> regular and executive meeting minutes. All in favor, motion passed.

**Public Comment**

None

**Administrator's Report**

Lloyds Retirement BBQ - Administrator Prasuhn informed the Board of Directors that he has set a date for Lloyd Shotton's retirement BBQ. It will be September 13<sup>th</sup> at 1:00 p.m. here at house one.

**Old Business**

House Two Improvements - Administrator Prasuhn informed the Board of Directors the ad for bids on house two ran in all four Jefferson County Journals on August 6<sup>th</sup> and 10<sup>th</sup>. Administrator Prasuhn presented the Board of Directors with the bid packet that is being given to anyone wanting to bid on the project.

Banking Investments - Administrator Prasuhn presented the Board of Directors with a letter of pledge from Commerce Bank to Fortune Bank for \$500,000. Administrator Prasuhn has also checked into CD rates at Fortune Bank and Eagle Bank. Eagle's is 2.5% on a six month CD and Fortune is 3.2% on six months, we are currently getting 2.6 % on our Money Market at Fortune Bank. There was a short discussion with no decisions made.

MAA Recommended Policies - Administrator Prasuhn states the Attorney is drafting some ordinances to cover some of these policies. Administrator Prasuhn would like to table this until the Attorney can be present.

### **New Business**

Election of Board Officers - Chairman Kemp opened the floor to nominations for all officer positions and then a motion to accept those nominations. The nominations were Ed Kemp for Chairman, Jim Garrison for Vice Chairman, Jim Terry for Treasurer, and Janet Taylor for Secretary. A motion was made by Allen LaBarge to accept and appoint those nominations, seconded by Jim Terry. All in favor, motion passed.

Bank Account Signers - Administrator Prasuhn informed the Board of Directors that all the officers will have to go to Eagle Bank in House Springs to be signers on the account. Administrator Prasuhn will have to take the minutes approving the officers to the bank prior to the Officers going there. Administrator Prasuhn informed the Board of Directors that he has the forms to be filled out for Fortune Bank, and only the two who are not current signers have to fill one out.

Cash Flow Projection - Administrator Prasuhn informed the Board of Directors that Board Member Jim Terry has done a cash flow projection spread sheet and would like it to be implemented. Jim Terry explained the spread sheet to the Board, a lengthy discussion followed, with a recommendation that Jim Terry continue to do the spread sheet.

Board Members Meeting with Auditors - Administrator Prasuhn informed the Board of Directors that Board Member Jim Terry would like to have a meeting with the Auditors; the charge would be \$125 an hour. After a short discussion Chairman Kemp stated the new members that would like to have a meeting with the Auditors should let Administrator Prasuhn know so a meeting could be scheduled.

### **Financial Report/Payment of Bills**

Approval of **August 26<sup>th</sup>** Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, seconded by Allen LaBarge, to all bill listings as presented. All in favor, motion passed.

### **Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes**

Real Estate and Contracts - A motion was made by Jim Garrison, seconded by Josh Williams, to enter into executive session. A roll call vote was taken, Jim Terry aye, Josh Williams aye, Allen LaBarge aye, Jim Garrison aye and Janet Taylor aye. Motion passed.

Chairman Kemp states there is nothing to report from executive session.

**Other Business**

None

**Adjournment**

A motion was made by Jim Garrison, seconded by Allen LaBarge, to adjourn. All in favor, motion passed.

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Ed Kemp, Chairman

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Janet Taylor, Secretary