

**Big River Ambulance District
Regular Meeting Minutes
August 27, 2009**

The meeting was called to order by Chairman Kemp at 7:00 p.m.

Roll Call

All Board Members present. Also present Robert Sweeney District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Jim Terry, second by Josh Williams, to accept the agenda with the additions of Conflict of Interest Ordinance, Shop Jefferson County, and Jefferson County 911 Dispatch Fees under New Business. All in favor, motion passed.

Tax Hearing 2009 – A motion was made by Jim Terry, second by Josh Williams to start the Tax Hearing for 2009 Tax Levy. All in favor, motion passed.

Approval of the July 28th Regular Meeting Minutes.

A motion was made by Josh Williams, second by Allen LaBarge, to accept the July 28th regular meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

2010 Medical Insurance - Administrator Prasuhn informed the Board of Directors that he and Jessica attended the insurance conference in Jefferson City put on by MoPEB. Administrator Prasuhn states it sounds promising and the applications have been mailed off, we are just waiting for the quotes to come back.

Printer /Copier - Administrator Prasuhn informed the Board of Directors the new copy machine has been delivered and is working great.

Ambulance Chassis - Administrator Prasuhn informed the Board of Directors that GMC has discontinued the medium duty chassis that is on our new ambulance. Administrator Prasuhn states that Doug Woods approached him with an idea of purchasing just a chassis, for a future ambulance, before there aren't any left. There was a lengthy discussion with no decisions being made.

Old Business

Cedar Hill Fire & EMS - Robert Sweeney presented the Board of Directors with the Cooperation Agreement between the District and Cedar Hill Fire. After reviewing and a brief discussion, Robert Sweeney was directed to add an escape clause to the agreement.

Architect Bids - Administrator Prasuhn reported that he had checked into the low bidder and states that he has very little commercial experience with no commercial structures he has designed for us to look at. After a short

discussion, a motion was made by Josh Williams, second by Jim Terry to accept the second lowest bid of \$2,880 from Gardner Consultants, LLC. All in favor, motion passed.

USDA Loan – Nothing to discuss on this topic at this time.

New Business

American Ambulance Assoc. Membership - Administrator Prasuhn informed the Board of Directors that he would like to join the American Ambulance Assoc. if the Board had no objections. Chairman Kemp asked what they will do for the District. Administrator Prasuhn stated they do a lot of lobbying for ambulance services across the country, and their website has valuable information pertaining to billing. There were no further questions and no objections.

Emergency Services Family Picnic - Administrator Prasuhn informed the Board of Directors that he was approached by Mick Fischer about a joint emergency services family picnic with the Cedar Hill Firefighters Auxiliary. There is a flyer in your packet with the all the activities planned, all employees and family are invited. The District will share the cost with the auxiliary. There was a short discussion about participation, Administrator Prasuhn states he will be attending and if we do not get a showing we will not participate next year.

Flu Clinic October 5th - Administrator Prasuhn informed the Board of Directors that we were again putting on a flu clinic with the Visiting Nurses Association at the VFW from 9am – 11am. The District will pay for employees and family members residing in their home.

Conflict of Interest Ordinance - Robert Sweeney presented the Board of Directors with the Bi-annual Conflict of Interest Ordinance to be passed by the Board. A motion was made by Jim Terry, second by Josh Williams to pass the Conflict of Interest Ordinance as presented by the District's Legal Counsel. All in favor, motion passed.

Shop Jefferson County - Chairman Kemp presented the Board of Directors with bumper stickers that promote shopping in Jefferson County. Administrator Prasuhn was directed to place them on all District vehicles and hand them out to anyone that would like them for their own vehicle.

Jefferson County 911 Dispatching Funds - Chairman Kemp informed the Board of Directors that starting in 2010 Jefferson County Dispatch will no longer charge for dispatching. Chairman Kemp requested that we put the money we are saving on dispatching into a dedicated building fund. After a brief discussion a motion was made by Allen LaBarge, second by Jim Terry to place the money that would be allocated for dispatching into a dedicated building fund. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **August 27th**, Bill Listings – After reviewing all bill listings, a motion was made by Jim Terry, second by Josh Williams, to approve all bill listings as presented. All in favor, motion passed.

Cash Flow Projection - Jim Terry presented the Board of Directors with a detailed report on projected cash flow forecast for the District.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

No Executive Session

Other Business

No other business

Adjournment

A motion was made by Jim Terry, second by Josh Williams, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary