

**Big River Ambulance District
Regular Meeting Minutes
April 19, 2007**

The meeting was called to order by Chairman Kemp at 7:07 p.m.

Roll Call

All Board members were present, with the exception of Jim Garrison and Jim Terry.

Acceptance of the Agenda

A motion was made by Conrad Smith, seconded by Janet Taylor, to accept the agenda. All in favor, motion passed.

Approval of the March 8th Meeting Minutes – Regular

A motion was made by Conrad Smith, seconded by Janet Taylor, to accept the March 8th regular meeting minutes. All in favor, motion passed.

Public Comment

None

Administrator's Report

2006 Audit Report - Administrator Prasuhn presented the Board of Directors, the 2006 Auditor's report.

New Equipment & Gear - Administrator Prasuhn informed the Board of Directors, that the new monitors and autopulses are in service along with some of the turnout gear.

Planning Committee - Administrator Prasuhn informed the Board of Directors, that he would like to have a planning committee involving both Employees and Board Members, with a date to be decided later.

Old Business

2007 Budget Amendment - Administrator Prasuhn informed the Board of Directors, that the budget needs to be amended to show the reserve money of \$150,000 being used for capitol outlay purchases, \$15,000 of reserve money for community education and grant money of \$22,932 from Homeland Security for personal protective equipment purchases. A motion was made by Conrad Smith, seconded by Janet Taylor, to amend the budget as stated. All in favor, motion passed.

Gary and Jessica's Probation: Administrator Prasuhn informed the Board of Directors, that it has been a year since he and Jessica started their new positions. Their one year probation is over.

Training Coordinator - Administrator Prasuhn presented the Board of Directors, the training coordinator position after having it posted and only one person applied. The employee that applied was Ben Grau. After a short discussion, a motion was made by

Conrad Smith, seconded by Carrie Herbig, to make Ben Grau the training coordinator on a 6 month trial bases. All in favor, motion passed.

New Business

Election of Board Officers – Tabled until all Board Members present.

Sales Tax Ordinance - Administrator Prasuhn presented the Board of Directors, the sales tax ordinance drawn up by legal counsel, which needs to be passed by the Board, so the District can collect the half cent sales tax. A motion was made by Carrie Herbig, seconded by Conrad Smith, to adopt the sale tax ordinance. Roll call vote taken Conrad Smith aye, Carrie Herbig aye, Janet Taylor aye. Motion passed.

District Money Investment - Administrator Prasuhn informed the Board of Directors, that the best interest rate he found was 5.2% at Fortune Bank. The Board asked Administrator Prasuhn to see if Eagle Bank would match that interest rate.

Board Meeting Date Change - Administrator Prasuhn informed the Board of Directors, that he was asked by Board Member Jim Garrison to ask if the meeting date could be changed due to a scheduling conflict, Tuesdays would be best for him. After a short discussion the Board would like clarification as to what Tuesday of the month would be best and if he has a second choice.

New Mobile Radio - Administrator Prasuhn presented the Board of Directors, with two bids on new project 25 mobile radios, one from Midwest Radio for two radios installed \$3,525.39 and one from Wireless USA for \$2,000 apiece not installed. After a short discussion, a motion was made by Janet Taylor, seconded by Carrie Herbig, to accept the bid from Midwest Radio for two new radios installed for \$3,525.39. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **March 26th**, **April 5th**, and **April 19th** Bill Listings – After reviewing all bill listings, a motion was made by Conrad Smith, seconded by Janet Taylor, to all bill listings as presented. All in favor, motion passed.

Other Business

Adjournment

A motion was made by Conrad Smith, second by Janet Taylor, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary