

**Big River Ambulance District
Regular Meeting Minutes
April 29, 2008**

The meeting was called to order by Chairman Kemp at 7:00 p.m

Roll Call

All Board Members with the exception of Carrie Herbig were present, also present Robert Sweeney District's Legal Counsel.

Acceptance of the Agenda

A motion was made by Conrad Smith, seconded by Jim Garrison, to accept the agenda with the additions of swearing in of Board Members and Election of Officers under New Business. All in favor, motion passed.

Approval of the March 25th Meeting Minutes – Regular and Executive Meeting.

A motion was made by Janet Taylor, seconded by Jim Garrison, to accept the March 25th regular and executive meeting minutes. All in favor, motion passed.

Public Comment

Vince Zagari with Kozeny Wagner wanted to let the Board of Directors know that Kozeny Wagner is a Jefferson County Based Construction Management Co. and they have experience in design and construction of emergency services facilities.

Administrator's Report

Ice Conference - Administrator Prasuhn informed the Board of Directors that he attended the annual conference. Administrator Prasuhn states there are some new changes coming in EMS in the near future, he will keep the Board informed.

Sales Tax - Administrator Prasuhn informed the Board of Directors that he received the first quarter report from the state and after reviewing noticed that Wal-Mart, along with several other businesses in House Springs, were not on the report. Administrator Prasuhn contacted the State and was told a mistake was made and they will correct it. The State also stated that Wal-Mart had been collecting the sales tax and the District will get that money back to October of last year.

911 Call Totals - Administrator Prasuhn informed the Board of Directors that the District is 95 calls ahead of last year and we are on pace to break 2300 calls for the year.

2008 Grant - Administrator Prasuhn informed the Board of Directors that he submitted a grant to replace our existing radios. Jim Terry states he is on the interoperability committee with STARRS. They have had a study done on how to improve interoperability within St. Louis and surrounding areas. The study recommends going to a 700/800 mega hertz radios the problem is this will cost Jefferson County about \$30 million. Jim states he will keep the Board advised of updates.

Old Business

Work Steps - Administrator Prasuhn informed the Board of Directors that he attended the seminar on Work Steps, has had the District's Attorney look at their information, and talked to St Charles Co Ambulance which uses Work Steps. Administrator Prasuhn states he would like to start utilizing them for post offer testing and fit for duty testing. There will be an initial \$175.00 charge for setting up the test and a \$175.00 charge per test. After a short discussion, a motion was made by Jim Terry, seconded by Jim Garrison, to utilize Work Steps and to a \$1,000.00 limit for Administrator Prasuhn without prior approval of the Board of Directors. All in favor, motion passed.

New Business

New Suction Units - Administrator Prasuhn presented the Board of Directors with three bids for four new suction units, the lowest bid is from Alliance Medical for \$1,745.56. Administrator Prasuhn states the suction units we have now are 12 years old, they are starting to fail and need to be replaced. A motion was made by Jim Garrison, seconded by Conrad Smith, to accept the bid from Alliance Medical for \$1,745.56. All in favor, motion passed.

Swearing in of Board Members – Conrad Smith and Janet Taylor ran uncontested; both were sworn in by Robert Sweeney District Legal Counsel.

Election of Officers – Chairman Kemp opened the floor to nominate new Officer. A motion was made by Conrad Smith, seconded by Jim Garrison, to keep all the Officers the same. All in favor, motion passed.

Financial Report/Payment of Bills

Approval of **April 29th** Bill Listings – After reviewing all bill listings, a motion was made by Conrad Smith, seconded by Jim Terry, to all bill listings as presented. All in favor, motion passed.

Executive Session - Pursuant to Chapter 610.021 MO Revised Statutes

Real Estate and Contracts - A motion was made by Conrad Smith, seconded by Jim Terry, to enter into executive session. A roll call vote was taken, Conrad Smith aye, Jim Terry aye, Jim Garrison aye and Janet Taylor aye. Motion passed.

Chairman Kemp stated nothing to report from executive session.

Other Business

Adjournment

A motion was made by Jim Garrison, seconded by Conrad Smith, to adjourn. All in favor, motion passed.

Ed Kemp, Chairman

Janet Taylor, Secretary